

## Person Specification

<b>Essential Knowledge and Understanding</b>			
1.	Understanding of domestic, sexual and honour based violence and abuse, stalking and forced marriage and the impact on victims and their children.	A/I	
2.	Knowledge of the cultural and social context of DV&A and additional barriers and discrimination faced by oppressed groups surviving and experiencing DV&A	A/I	
3.	Knowledge of procedures around Child Protection and Safeguarding Adults in relation to DV&A and the legal responsibilities surrounding these issues.	A/I	
4.	Understanding and/or experience of working with the MARAC process	A/I	
5.	Knowledge of the approaches, roles and responsibilities of different agencies in relation to tackling domestic abuse and meeting the needs of service users.	A/I	
6.	Knowledge of DHRs and Lessons Learned Reviews.	A	
7.	Understanding and acceptance of the need for professional confidentiality	A/I	
8.	Understanding of the Early help and Think Family agenda	A/I	
<b>Essential Experience</b>			
9.	Experience of, providing support, guidance and information to people, staff and professionals supporting people experiencing domestic violence and abuse.	A/I	
10.	Experience of working with vulnerable victims including men of domestic violence and abuse.	A/I	
11.	Experience of using Safe Lives risk assessment, safety planning and support planning tools.	A/I	

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12.	Experience of presenting information and/or delivering training.	A/I	
<b>Essential Skills</b>			
13.	Good organisational, IT and administrative skills with some experience of working with databases.	A	
14.	Excellent communication skills in written presentation and verbal formats.	A	
15.	Ability to establish effective relationships and partnerships with other agencies in order to get the best outcomes for service users.	A/I	
16.	Ability to operate within a quality assurance framework, ensuring targets and objectives are met on time.	A	
17.	Ability to apply creative thinking to problem solving and be flexible to work in all types of environments.	A/I	
18.	Ability to work effectively on own initiative with minimal direct supervision as well as contributing to team ethos and outcomes.	A/I	
<b>Qualification/Professional Membership</b>			
19.	Have a relevant qualification, degree, vocational qualification or have substantial equivalent experience.	A	
<b>Personal Qualities and Values</b>			
20.	Commitment to diversity and working in an anti-discriminatory way.	A/I	
21.	Commitment to Behind Closed Doors, Leeds Domestic Violence Service and Leeds City Council policies and procedures.	I	

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22.	Commitment to reviewing individual and team practice and undertaking regular training.	A/I	
23.	Personal values must be consistent with those of Behind Closed Doors, Leeds Domestic Violence Service and Leeds City Council.	A/I	